



**Community
Committee**



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in Greenacre Hall - 55 New Rd
Side, Rawdon, Leeds LS19 6DD**

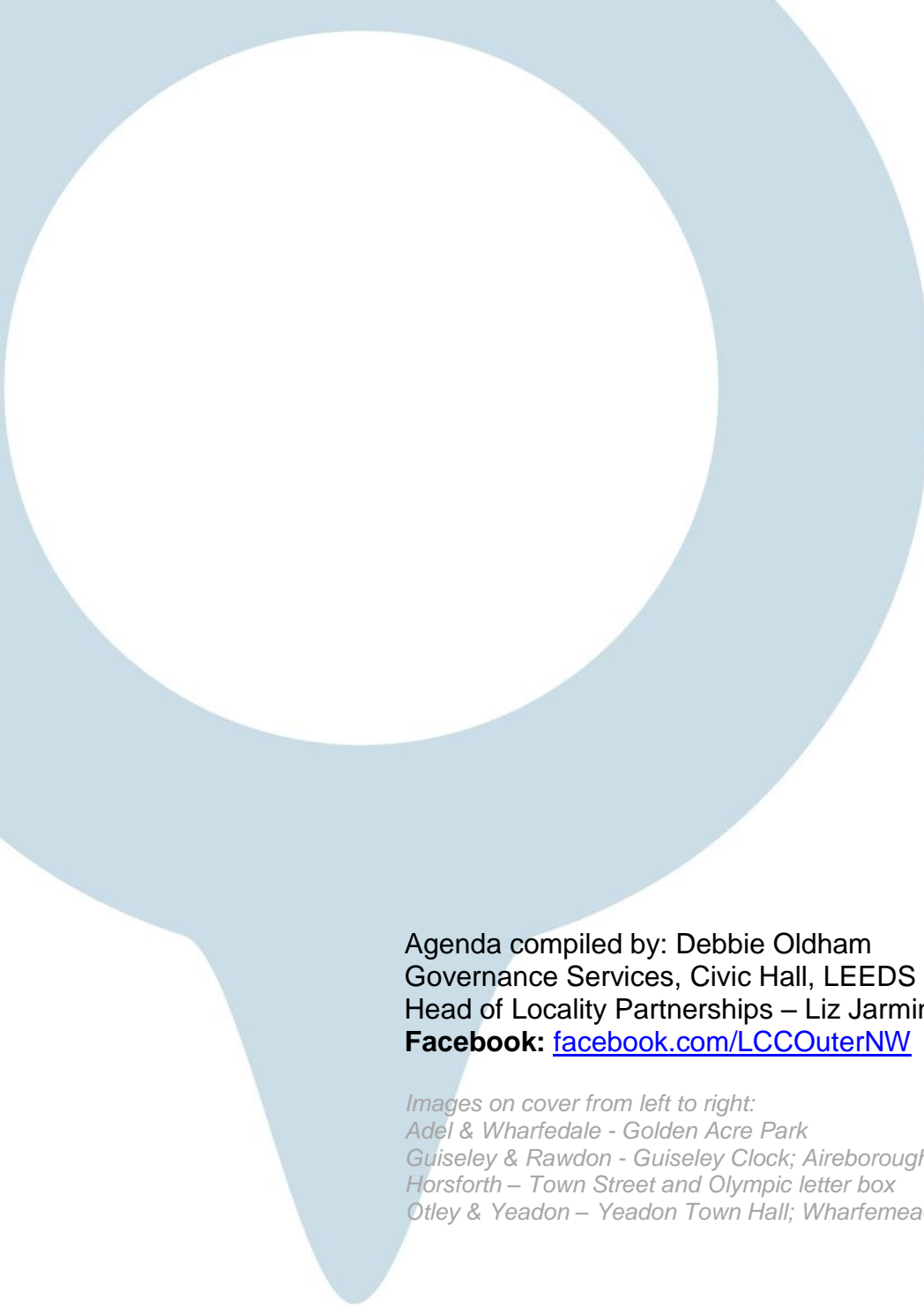
Monday, 6th March, 2023 at 1.30 pm

Councillors:

- | | |
|-------------|------------------------|
| B Anderson | - Adel and Wharfedale; |
| C Anderson | - Adel and Wharfedale; |
| B Flynn | - Adel and Wharfedale; |
| P Alderson | - Guiseley and Rawdon; |
| E Thomson | - Guiseley and Rawdon; |
| P Wadsworth | - Guiseley and Rawdon; |
| E Bromley | - Horsforth; |
| J Garvani | - Horsforth; |
| J Shemilt | - Horsforth; |
| C Campbell | - Otley and Yeadon; |
| R Downes | - Otley and Yeadon; |
| S Lay | - Otley and Yeadon; |

To Note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Debbie Oldham
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Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS'</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 30TH JANUARY 2023</p> <p>To consider the minutes of the previous meeting held on 30th January 2023, for approval as a correct record.</p>	7 - 14
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>ROB BURROWS 2023 LEEDS MARATHON</p> <p>To receive the report of the Chief Officer for Operations and Active Leeds on the planned Rob Burrows 2023 Leeds Marathon.</p>	15 - 16
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>HIGHWAYS - LEEDS SAFE ROADS VISION ZERO</p> <p>To receive the report of the Team Leader, Safe and Sustainable Travel which provides an understanding of the recently adopted Vision Zero Strategy and its actions plan and to gather input from Elected Members and residents.</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</p> <p>To consider the report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fun, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23</p>	19 - 28
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive the report of the Head of Locality Partnerships an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee.</p>	29 - 42
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>DATES, TIMES AND VENUE REPORT</p> <p>To receive the report of the City Solicitor which requests Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.</p>	43 - 46
			<p>VENUE DETAILS AND MAP</p> <p>THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	47 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 30TH JANUARY, 2023

PRESENT: Councillor E Thomson in the Chair

Councillors P Alderson, B Anderson,
C Anderson, R Downes, B Flynn, J Garvani
and P Wadsworth

29 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

30 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

31 LATE ITEMS

There were no late items.

32 DECLARATION OF INTERESTS'

No declarations of interests were made at the meeting.

33 Apologies For Absence

Apologies for absence were received from Councillors Campbell and Lay.

34 Minutes - 14th November 2022

RESOLVED – That the minutes of the meeting held on 14th November 2022, be approved as a correct record with the following amendment.

Minute 23 Matters Arising – Informal meeting held in relation to the closure of Queensway Primary School

The Chair apologised for the lack of information at the informal meeting and in relation to the meeting held on 31st October, the Chair said she had a lot to learn.

35 Open Forum

On this occasion there were no members of the public wishing to speak at the open forum.

36 Leeds 2023

This item was to meet the Outer North West Leeds 2023 Neighbourhood Hosts.

Unfortunately, the Neighbourhood Hosts had sent their apologies due to work commitments.

Members requested that the Neighbourhood Hosts be invited to the meeting of the Community Committee in March.

Members had concerns that they had not had the opportunity to discuss how funding should be spent for events in their ward. They were of the view that the funding should be spread equally between the wards and needed conversations on how to do this and prioritise the spend. Members requested more information in relation to spending opportunities for Leeds 2023 funding.

It was noted that some of the Members had been in contact with the Neighbourhood Host for their ward. The Chair offered to assist in getting hosts to contact their Ward Councillors.

Members suggested that it might be good to make larger events by linking events across the wards.

RESOLVED – For Neighbourhood Hosts and Ward Councillors to make contact with a view to setting up a meeting, and for Neighbourhood Hosts to be invited to the March meeting.

37 Active Leeds

The report from Active Leeds was to provide the Community Committee with an opportunity to feedback on facilities in Outer North West Leeds and approaches to communication and engagement going forward.

Active Leeds had been invited to attend the Community Committee after attending the Health, Wellbeing and Adult Social Care Sub Group.

Two Members of Active Leeds attended the meeting, giving a presentation and provided the following information:

- The aim of Active Leeds is to support people in the community who have health concerns to engage in physical activities and to reduce social isolation.
- The team link up with Aireborough and Holt Park leisure centres and the NHS. They can provide a wide range of activities including, walking football, walking cricket, walking and running groups.
- Referrals are made through 3rd sector, GP's or self-referral. They organise programmes in relation to stroke management, mental health issues, diabetes, weight management, long covid. The programmes are bespoke and last for 12 weeks. They can also assist with reduced costs for leisure centres.

- Active Leeds is currently trialling a scheme at Armley and Middleton called Leeds Encouraging Activity in People (LEAP). The pilot aims to get people active providing bespoke programmes and can offer reduced costs for leisure centres. LEAP is aimed at people who are currently on universal credit or have a BMI over 30. It is hoped that if the pilot proves successful it can be recreated across the city.
- The team also assist in falls prevention and look to help those who are at risk of falls and aid their mobility. They offer hydrotherapy courses at Holt Park and Armley leisure centres, these are for 6 weeks and can help those suffering with arthritis.
- The team also deliver training for coaches to become activity leaders.
- The team support a number of initiatives, programmes, community groups and rehabilitation.

Responding to questions from Members the following information was provided:

- Anyone can be referred, and community groups can ask for programmes. It was acknowledged that the team are unable at present to reach all areas of Leeds. The menu of activities and classes continues to increase, providing a wide range of activities to suit all abilities.
- Active Leeds use phone calls to clients of their programmes to assess outcomes and the impact of the programme on the person's lifestyle.
- It was recognised that not everyone has digital access and noted that activities get booked up quickly, therefore some spaces are held back which allow for walk-ins. However, the team offered to look at this issue going forward.

RESOLVED – To note the content of the presentation and promote Active Leeds within the community.

38 Outer North West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

The Locality Officer provided the following information:

- The Wellbeing Fund currently has a remaining balance of £18,197.45 A full breakdown of the projects was listed in Table 1 of the submitted report.
- The Community Committee were asked for consideration and approval of the following projects:

Project	Organisation	Wards	Amount
Micklefield Park Cycle Track	Parks & Countryside	Guiseley & Rawdon	£6,156.25 (CIL)
Kirk Lane Park Bowling	Parks & Countryside	Guiseley & Rawdon	£1,874.28 (CIL)

Pavillion toilet			
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- It was noted that the specification on the Micklefield Park Cycle pump track has now changed to include more signage and curves, meaning that the price has increased to £33,872.86 instead of £27,716.61 which was approved earlier in the year by ward members.
- It was noted that Parks and Countryside had submitted a revised quote for the work due to the time frame which had elapsed since the first quote in order for them to proceed with the works.
- Members were advised that since the last Community Committee on 14th November 2022 the following projects have been considered and approved by DDN:
 - Refurbishment of the toilet facilities- Otley and Yeadon Wellbeing- £6,000
 - Local Centres Programme- Guiseley and Rawdon CIL- £28,500
- So far, a total of £23,410.40 has been allocated to projects for the Youth Activity Fund, as listed in Table 2 of the report. There is a remaining balance of £31,041.84 in the Youth Activity Fund.
- The Small Grants and Skips budget had a remaining balance of £3,054.73, a list of the projects allocated were summarised in Table 3 of the report.
- The Outer North West Community Committee has a capital budget of £46,109 available to spend, as a result of new capital injections. Members were asked to note the capital allocations broken down by ward and summarised in Table 4.
- The Community Committee noted there is £252,022.97 in the Community Infrastructure Levy Budget, with a total payable to the Outer North West Community Committee of £123,113.36 currently available to spend. The breakdown per ward was detailed in Table 5.

Member's discussions included:

- Page 24 – Balance of Wellbeing Budget to be checked and Member's to be advised of correct balance.
- Recognition that due to inflation costs of construction quotes had been revised with increased prices. However, Members were disappointed that the process had taken so long due to there being no decent map of the track provided with the initial application, which had meant that the project had been delayed. Members said that this project needed to be done quickly.
- Members had noted concerns raised at the Housing Advisory Panel in relation to increased prices for work to be undertaken and that it had been commented on that it would be cheaper to source the work locally. However, Members acknowledged that all work undertaken by the Council had to be through an approved contractor. They suggested that there may need to be a change in current processes.
- In relation to the Kirk Lane Park Bowling Pavilion Toilet, Members were disappointed in the costs quoted, particularly for the flooring. Members acknowledged that Parks and Countryside do have a lot of work which

often gets backlogged and therefore projects deemed as low priority often are held up and this leads to increased prices.

- It was noted that the final invoice for the Guiseley Christmas Lights would not include any lights which were not put up.

RESOLVED – To:

- Note details of the Wellbeing Budget position (Table 1)
- Consider and approve the wellbeing projects (paragraphs 20-33) with the following outcomes:

Project	Organisation	Wards	Amount	Outcome
Micklefield Park Cycle Track	Parks & Countryside	Guiseley & Rawdon	£6,156.25 (CIL)	Approved
Kirk Lane Park Bowling Pavillion toilet	Parks & Countryside	Guiseley & Rawdon	£1,874.28 (CIL)	Approved

- Note details of the projects approved via Delegated Decision (paragraph 33)
- Note monitoring information of its funded projects (paragraph 34)
- Note details of the Youth Activities Fund (YAF) position (Table 2)
- Note details of the Small Grants and Skips Budget (Table 3)
- Note details of the Capital Budget (Table 4)
- Note details of the Community Infrastructure Levy Budget (Table 5)

39 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on the priorities identified by the Community Committee.

The Community Committee Champions provided the following updates to Members:

Children and Families

Cllr Flynn said that he had provided a note to Members on the 30th January updating them on the current work of the Children and Families Sub Group.

Environment and Community Safety

Cllr Barry Anderson provided the following update:

- The Commitment had attended the sub group and would be attending the March Community Committee. He explained that they would be attending to discuss Climate Change issues.
- Highways had reported problems with the budget in trying to deal with issues on the road system including potholes. It was noted that Highways were aware of an issue with the barrier on Pool Bank which keeps falling down.

- Street Cleansing had reported that they were still ongoing with the issue of leaf clearing, however, they may need to close some roads to clear the leaves. It was acknowledged that the wet leaves posed a problem for vehicles, pedestrians and runners. It was noted that Leeds Road was particularly bad at present.
- The discussions on the refuse route review had now come to an end. It was noted there was still no start date for the new routes.
- Guy Smithson has now retired. It was noted that he would be sadly missed by the Outer North West Members for his advice and assistance over his years of service.
- It was noted that crime statistics and trends seemed to be good currently, with the exception of Guiseley.
- Members were advised to take up the offer to visit Leeds Watch, which would be especially useful to Horsforth and Otley and Yeadon Members to see the work around CCTV.
- It was noted that there was still an issue in the area with quad bikes and it had been advised that there was not as much money in the budget for next year to address this issue.
- In relation to the Leeds Marathon, it was suggested that the event organisers be invited to the March meeting to discuss any potential issues, as the route covers a large area of the Outer North West area.

Transport

Cllr Wadsworth said that the sub group had met on 20th January to discuss public transport. Discussions had taken place in relation to driver shortages, and the Westfield route, the 966 route had not been discussed.

Members were advised that Cllr Wadsworth had written a letter to the West Yorkshire Combined Authority (WYCA), in relation to the issues discussed on transport. He asked the Chair, Cllr Thomson who sits on the Transport Committee for WYCA, if she could keep a check on information provided about changes to timetables and funding.

Health, Wellbeing and Adult Social Care

Cllr Caroline Anderson said the sub group had met on 7th December and Active Leeds had attended, and it was thought that the presentation should be seen by all the Community Committee, which was why they had been invited to today's meeting.

Employment and Skills

It was noted that the figures for employment and skills are provided every six months and an update would be provided at a future meeting.

RESOLVED – To note the content of the report and the updates provided by the Community Committee Champions.

40 Any Other Business

The Chair informed the Community Committee that this would be the last formal meeting that the current Locality Officer would be attending, as he was moving on to a new post within the Council.

Draft minutes to be approved at the meeting
to be held on Monday, 6th March, 2023

She thanked him on behalf of the Members for all his work and assistance for the Community Committee.

He was presented with a card and a gift, and the Members passed on their best wishes in his new role.

Members were advised of the following:

- Circular Economy Workshop under discussion, date TBC, likely to be at Yeadon Town Hall
- Menopause Café - first one was at Guiseley Theatre on February 8th; White Swan in Yeadon has offered to host too, Chair wanted to clear this with Otley & Yeadon members before proceeding
- Need for a discussion to look at how to get a message out to the local area in relation to Fostering.

41 Date and Time of next meeting

To note the next meeting of the Outer North West Community Committee will be on Monday 6th March 2023 at 1.30pm.

Meeting concluded at 15:20

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Report of: Chief Officer for Operations & Active Leeds

Report to: Outer North West Community Committee

Report author: Phil Evans, Chief Officer Operations/Active Leeds

Date: 6th March 2023

Title: Rob Burrows 2023 Leeds Marathon

Purpose of report

1. To provide the Outer North West Community Committee with a presentation on the planned Rob Burrows 2023 Leeds Marathon.

Main issues

2. The presentation is provided at the specific request of the Chair.
3. The presentation will provide an update on the planned arrangements for the Rob Burrows 2023 Leeds Marathon which is due to take place on Sunday 14th May 2023. The presentation will set out how Run For All are proposing to operate and deliver the marathon and will detail in outline a series of logistical considerations connected with the event. The Council's Active Leeds Service will set out how the Council is seeking to support and facilitate the event.
4. The presentation will be followed by a discussion and will allow for elected members to raise any issues and ask any questions on the event.

Recommendations

5. The Outer North West Community Committee is asked to note the contents of the presentation.

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Report of: Rosie Revell, Team Leader, Safe and Sustainable Travel

Report to: Outer North West Community Committee

Report author: Rosie Revell, 0113 3784105

Date: Monday 6th March 2023

To Note

Highways - Leeds Safe Roads Vision Zero

Purpose of report

1. To provide the Outer North West Community Committee with an understanding of the recently adopted Vision Zero Strategy and its action plan and to gather input from Elected Members and residents.

Main issues

2. The presentation is intended to provide the Outer North West Committee with an understanding of the current road safety situation in their area. Until 2013 deaths and serious injuries from road crashes had been steadily falling.
3. That decline has now plateaued and the steady rise in numbers since has led to a rethink and refresh to the Local Authority's approach to road safety. We know we must do something differently.
4. The presentation will highlight this need for a new approach to road safety and enter a dialogue as to what the Road Safety Team can do for each area, building on what we have offered in the past. It will invite a discussion as to what the Community Committee feel they can do to help in achieving Vision Zero in their area.
5. The agenda item will then widen to allow those attending to have an opportunity to provide feedback on how we can work in partnership with them to achieve the aims of the strategy and action plan.

Recommendations

6. Elected members are asked to note the contents of the report, presentation and Vision Zero Strategy/Action plan.



Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee:
(Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon)

Report author: Jonny Russell

Date: 6th March 2023

For decision

Outer North West Community Committee Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The establishment of the following minimum conditions was to provide reassurance to Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee; and
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/23

16. The total revenue budget approved by Executive Board for **2022/23** was **£74,600**. Table 1 shows a carry forward figure of **£41,451.87** which includes underspends from projects completed in **2021/22**. The total revenue funding available to the Community Committee for **2022/23** is therefore **£116,051.87**. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that there is currently a remaining balance of **£17,290.31** A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2022/23

	£
INCOME: 2022/23	£74,600
Balance brought forward from previous year	£43,431.09
TOTAL AVAILABLE: 2022/23	£118,031.09

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Small Grants and Skips	£6,000	£1,500	£1,500	£1,500	£1,500
Community Engagement	£500	£125	£125	£125	£125
War Memorial/Cenotaph Refurbishment	£2,859.58	£2,859.58			
Construction of Arthington Cricket Pavilion	£23,935	£23,935			
Temporary facilities at High Royds Cricket Ground	£2,174.20		£2,174.20		
New Netting & Practicing Facilities	£10,000				£10,000
Bowls Green Refurbishment	£1,750	£1,750			
Greenacre Hall	£5,000		£5,000		
Otley & Yeadon CCTV	£8,000				£8,000
Horsforth CCTV	£2,000			£2,000	
Guiseley & Rawdon SID's	£7,000		£7,000		
Rawdon Christmas Lights	£900		£900		
Guiseley Christmas Lights	£2,622		£2,622		
Path at Newlaithes	£19,500			£19,500	
Yeadon Festive Lights	£2,500				£2,500
Refurbishment toilet facilities	£6,000				£6,000
Total approved in 2022/23	£100,740.78	£ 30,169.58	£19,321.20	£23,125.00	£28,125
Balance remaining (Total/Per ward)	£17,290.31	-£7,442.51	£564.38	£0	£25,297.20

Wellbeing and Capital projects for consideration and approval from 2022/23 budgets

19. The following projects are presented for Members' consideration:

20. **Project title:** New Windows for Rawdon Community Library

Name of group or organisation: Rawdon Community Library Ltd

Total project cost: £5,124.13

Amount proposed: £5,124.13 (CIL)

Wards covered: Guiseley and Rawdon

Project description: To comply with current environmental standards and to reduce heat loss, two of the tall windows in the Local History Room need replacing, with like for like aluminium double-glazed windows. The Local History Room doubles as a meeting room and activity room, as well as having the main collection of books about Yeadon, Rawdon, Guiseley and Horsforth. A similar window behind the library counter is also in a poor state.

21. **Project title:** Otley After School Club

Name of group or organisation: Otley Youth and Community Centre

Total project cost: £4,906

Amount proposed: £4,906 (YAF)

Wards covered: Otley & Yeadon

Project Description: The funding will help the organisation to continue to run an after school youth club service, from 3pm to 4.30pm on Tuesdays, for young people between the ages of 11 to 14. There are a variety of games and indoors sport activities available such as table tennis, board games, computer games, art table and chill area. As there is nowhere in Otley which offers this type of service for young people, the organisation aims to attract a proportion of participants who wouldn't normally have access to these activities and also those who might benefit from increased support and the development of new friendships.

This project has been recommended for approval by the Outer North West Children & Families Sub Group.

Wellbeing and Capital projects for consideration and approval from 2023/24 budgets

22. **Project title:** Yeadon and Rawdon Neighbourhood Watch Newsletter, Photocopier

Name of group or organisation: Yeadon and Rawdon Neighbourhood Watch

Total project cost: £2,497.20

Amount proposed: £2,497.20 (Wellbeing)

Wards covered: Guiseley and Rawdon (50% = £1,248), Horsforth (25% = £624), Otley & Yeadon (25% = £624)

Project description: To update the current offering to a colour newsletter by the purchase of a photocopier. The group currently use a duplicator which is 12 years old and is unable to print double-sided or add any colour. They have gathered quotations working out the best value photocopier for their project and have secured a reconditioned machine that has a fast speed which is required for 6,000 newsletters, also has an empty tray at 2,500 pages. This will ensure that printing can happen in 2 hours, reducing operating costs.

23. **Project title:** Springfield Park, Boardwalk

Name of group or organisation: Leeds City Council, Parks and Countryside

Total project cost: £5,137.40

Amount proposed: £5,137.40 (Wellbeing)

Wards covered: Guiseley & Rawdon

Project Description: To remove the old board walk at Springfield Park, Guiseley and replace with a new one.

24. **Project title:** Summer Bands in Leeds Parks 2023

Name of group or organisation: Leeds International Concert Season

Total project cost: £660

Amount proposed: £660 (Wellbeing)

Wards covered: Otley and Yeadon

Project Description: For the following concerts as part of 'Summer Bands in the Parks' series: 1 Tarnfield Park, Yeadon; 1 Wharfemeadows Park, Otley.

Delegated Decisions (DDN)

25. Since the last Community Committee on 30th January 2023, the following project has been considered and approved by DDN.

- Guiseley & Rawdon: Menston Cricket Club, Temporary facilities at High Royds Cricket Ground (CIL Budget = £2,859.43).

26. Since the last Community Committee on 30th January 2023 no projects have been declined.

Monitoring Information

27. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

28. Monitoring information will be provided for the next Community Committee meeting.

Youth Activities Fund Position 2022/23

29. The total available for spend in Outer North West Community Committee in **2022/23** including carry forward from previous year, was **£2,462.24**.

30. The Community Committee is asked to note that so far, a total of **£23,410.40** has been allocated to projects, as listed in **Table 2**.

31. The Community Committee is also asked to note that there is a remaining balance of **£31,041.84** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2022/23

	Total allocation
Income 2022/23	£51,990
Carried forward from previous year	£2,462.24
Total available budget for this year 2022/23	£54,452.24

Projects 2022/23	Amount approved YAF
Aireborough Community Summer Activities 2022	£4,502.40
Unity Tournament	£1,287
Otley Youth Drop-In Centre	£4,998
Art Camp @ Westgate Primary School	£7,623
Jungle Kids Summer Holiday Camp 2022	£5,000
Total spend against projects	£23,410.40
Remaining balance	£31,041.84

Small Grants and Skips Budget 2022/23

32. The Outer North West has a remaining balance of **£1,391.73** in the Small Grants and Skips Budget. Members are asked to note the allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Small Grants and Skips 2022/23

	£	Adel & Wharfedale	Guiselley & Rawdon	Horsforth	Otley & Yeadon
ONW PHAB	£596.06	£298.03		£198.69	£99.34
Guiselley Clock	£500		£500		
Summer DalesBus	£500	£250			£250
Big Jubilee Lunch	£500		£500		
Litter Bins at Acorn Way, Pool	£199.21	£199.21			
Emily Statue	£150			£150	
FC Aireborough Athletic Kits	£500		£500		
SKIP Arthington Parish Council	£201.15	£201.15			
SKIP Otley Carnival	£585.69				£585.69
SKIP Kirklane Allotments	£195.23		£195.23		
SKIP Yeadon Carnival	£195.23				£195.23
SKIP Victory Garden Allotment	£161.90		£161.90		
SKIP Moor Lane Allotments	£161.90		£161.90		
SKIP Otley Victorian Fayre	£161.90				£161.90
Total approved	£4,608.27	£948.39	£2,019.03	£348.69	£1,292.16
Remaining balance	£1,391.73	£551.61	£-519.03	£1,151.31	£207.84

Capital Budget 2022/23

33. The Outer North West has a capital budget of **£46,109 available** to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

TABLE 4: Capital 2022/23

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Capital injection May 2020	£7,900.00	£1,975	£1,975	£1,975	£1,975
Capital injection November 2020	£900	£225	£225	£225	£225
Starting total (injection + balance)	£51,423	£11,915	£15,690	£2,875	£22,544
Horsforth Skatepark	£2,650			£2,650	
Holt Park Tennis Courts paths		£1,500			
Balance remaining (per ward)	£48,773	£10,415	£15,690	£225	£22,544
Capital injection November 2021	£2,600	£650	£650	£650	£650
Arthington Cricket Club	£6,065	£6,065			
Pool Sports and Social Club	£5,000	£5,000			
Balance remaining (per ward)	£40,309	£0	£16,340	£875	£23,194
Capital injection April 2022	£4,700	£1,175	£1,175	£1,175	£1,175
Capital injection November 2022	£1,000	£250	£250	£250	£250
Balance remaining (per ward)	£46,109	£1,425	£17,765	£2,300	£24,619

Community Infrastructure Levy (CIL) Budget 2022/23

34. The Outer North West Community Committee is asked to note that there is **£112,223.40** currently available to spend. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Community Infrastructure Levy (CIL) 2022/23

	£	Adel & Wharfedale	Guiseley & Rawdon	Otley & Yeadon
Remaining Balance March 2021	£193,267.13	£11,846.76	£180,025.85	£1,394.52
Injection 2021	£58,755.84	£57,476.00	£442.01	£837.83
Balance 2021/2022	£252,022.97	£69,322.76	£180,467.86	£2,232.35
Projects approved in 2022/23				
Nunroyd Park Fencing	£26,368		£26,368	
Micklefield Park Steps	£11,825		£11,825	
Micklefield Park Cycle Track	£33,872.86		£33,872.86	
Yeadon Bowling Club, Disabled Toilet	£4,374.28		£4,374.28	
Guiseley theatre new lighting	£12,000		£12,000	
Raise the Roof	£20,000		£20,000	
LCP: Otley Road Parking Scheme	£28,500		£28,500	
Menston Cricket Club: Temporary facilities	£2,859.43		£2,859.43	
Total Spend 2021/2022	£139,799.57	£0	£139,799.57	£0
Balance remaining for 2022/23	£112,223.40	£69,322.76	£40,668.29	£2,232.35

Corporate Considerations**Consultation and Engagement**

35. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

36. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

37. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

38. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

39. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

40. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

41. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

42. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Funding proposals for consideration and approval (paragraphs 20-24)
- c. Details of the projects approved via Delegated Decision (paragraph 25)
- d. Monitoring information of its funded projects
- e. Details of the Youth Activities Fund (YAF) position (Table 2)

- f. Details of the Small Grants and Skips Budget (Table 3)
- g. Details of the Capital Budget (Table 4)
- h. Details of the Community Infrastructure Levy Budget (Table 5)



Report of:	Head of Locality Partnerships	
Report to:	Outer North West Community Committee (Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley and Yeadon)	
Report author:	Jonny Russell	
Date:	6th March 2023	To note

Outer North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To be noted that as the last Outer North West Community Committee meeting took place on the 30th January 2023, just over 4 weeks ago, the information contained with the Update Report is very limited.

Updates by theme

Children and Families: Champion, Councillor Billy Flynn

1. A Children & Families Sub Group took place on Thursday 26th March 2023, to discuss preparations for the Outer North West Community Committee Youth Summit. The event will happen on Friday 24th March 2023 and will be the first Youth Summit event since February 2020.

Environment and Community Safety: Champion, Councillor Barry Anderson

2. A Sub Group will be booked in before the date of the next Community Committee meeting. A further update will therefore be provided for the next meeting.

Transport: Champion, Cllr Paul Wadsworth

3. A Sub Group will be booked in before the date of the next Community Committee meeting. A further update will therefore be provided for the next meeting.

Health, Wellbeing and Adult Social Care: Champion, Councillor Caroline Anderson

4. A Sub Group took place on Monday 6th February 2023. A further sub group meeting will be booked in before the date of the next Community Committee meeting.

Employment and Skills: Councillor Ryk Downes

5. A Sub Group will be booked in before the date of the next Community Committee meeting. A further update will therefore be provided for the next meeting.

Employment and Skills Service Update

Universal Credit

6. The number of people who are claiming Universal Credit (UC) due to unemployment, as of October 2022, in the Outer North West Community Committee area is 2,150. Whilst the largest increase in claimants of UC was in June 2020 (121%), the number of claimants remains high and continues to increase. There is an increase of 67 claimants in October 2022 on the previous month.
7. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer North West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		September 2022		October 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	42,762	8.4%	43,819	8.2%
Outer North West	1,080	2.1%	2,386	4.7%	2,083	4.1%	2,150	4.2%
Adel & Wharfedale	257	2.3%	544	4.9%	525	4.8%	537	4.9%
Guiseley & Rawdon	207	1.5%	519	3.8%	422	3.1%	457	3.3%
Horsforth	268	2.0%	576	4.3%	467	3.5%	469	3.5%
Otley & Yeadon	348	2.7%	747	5.9%	669	5.3%	687	5.4%

**Rate shows the number of claimants not in employment as a percentage of the working age population*

Employment and Skills Services

8. The table below shows the number of people supported by the Service from the Outer North West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Sep)	2022/23 (Apr – Sep)	2021/22 (Apr – Sep)	2022/23 (Apr – Sep)	2021/22 (Apr – Sep)	2022/23 (Apr – Sep)
Outer North West	229	347	59	52	76	104
Adel & Wharfedale	81	135	17	16	24	37
Guiseley & Rawdon	32	50	9	14	9	13
Horsforth	74	90	17	10	29	34
Otley & Yeadon	42	72	16	12	14	20

April 2022 – September 2022

9. 8,359 people accessed the Employment & Skills Service, 347 of whom were residents from the Outer North West Community Committee area.
10. The service supported 1,462 people into work, 52 of whom were residents from the Outer North West. Customers were supported into work across all sectors, with the largest numbers in the arts, entertainment, recreation, construction, health and social care, ICT, digital and communications.
11. The service also supported 2,149 people to improve their skills, 104 of whom were from the Outer North West Community Committee area.

Leeds Employment Hub

12. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents.
13. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city.
14. All Jobshops are open, 5 days a week for face to face appointments which includes City Centre and Hawksworth Community Hubs, however there are also the following pop up Jobshops in the Outer North West area at:
- Horsforth Community Hub, Town Street, Tues (every 2 weeks) 9am – 5pm
 - Yeadon Community Hub, Town Hall Square, Weds (every 2 weeks) 9am – 5pm
 - Otley Community Hub, Nelson Street, Thurs (every 2 weeks) 9am – 5pm
 - Holt Park Community Hub, Holtdale Approach, Fri 9am – 5pm
15. The Service has several communication channels and social media accounts that promotes events, jobsfairs, job vacancies, apprenticeships and courses. Please see links below to their various accounts:

- Opportunities in Leeds: a weekly email service featuring live jobs, apprenticeships and courses: <https://bit.ly/opportunitiesinleeds>
- Further information on Employment and Skills and support available: <https://employmentskillsleeds.co.uk>

16. Jobsfairs are planned to recruit for a range of posts within Leeds City Council at the following Community Hubs:

- City Centre Community Hub, Merrion House, Weds 25th January 2023
- Armley Community Hub, Armley, Fri 3rd February 2023
- Dewsbury Road Community Hub, Dewsbury Road, Thurs 9th February 2023
- Compton Centre Community Hub, Harehills, Thurs 16th February 2023

Adult Learning Programme

17. The Adult Learning programme continues to deliver an effective, broad and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners.

18. Courses were delivered through a range of models which include face to face, online and distance learning, opening new opportunities for adults to learn and develop confidence.

19. Between September 2022 and December 2022, the 2 courses were delivered at 2 venues, with 99 residents starting a course. In addition, there were 17 courses delivered on-line.

20. For the Academic Year 2022/23 in the Outer North West Community Committee area, 7 courses, including English and ESOL are planned at 4 different venues. 36 courses are also planned for online delivery.

Festivals/Events

21. A Financial Inclusion Event took place on 7th September 2022 on the Mobile Community Bus at Wykebeck Valley Primary School and at Lidl in Gipton. The event aimed to help local residents maximise their income and assist in managing their debts and utilities. Housing Leeds, Yorkshire Water, Credit Union, Employment and Skills and Jobshop staff were present and supported residents accessing the event.

22. **Leeds Digital Careers Festival 2022** took place between the 12th – 16th September 2022, with support from Leeds based employers. Workshop sessions were delivered within the Priority Neighbourhoods at Community Hubs and Leeds City College, which connected people with live digital opportunities, information and guidance, with approximately 100 people attending the event. Presentations were also held at 12 schools across the city, to 1269 young people from years 10, 11 and post 16. A careers event was held at Leeds First Direct Arena on Thursday 15th September 2022, with 51 digital employers and training providers participating, where approximately 1700 people attended.

23. **Leeds Creative Skills Festival**, a weeklong festival of activities took place 14th – 18th November 2022, with a Creative Skills Showcase Event held at the Leeds First Direct Arena on Thursday 17th November 2022. The event, sponsored by Channel 4, 4Skills and Leeds City College, aimed to inspire young people to consider a career in creative skills and provided a platform for industry experts to deliver presentations and take part in topical panel discussions. A total of 63 employers, training providers and SEND support participated at the event, where 2,200 people attended. Artforms Leeds, Leeds 2023, Grand Futures Leeds and Leeds Cultural Education Partnership attended the event as Friends of the Festival.
24. **Leeds Apprenticeship Recruitment Fair** took place on Monday 6th February 2023, to mark the start of National Apprenticeship Week. 97 employers and training providers have booked to exhibit. Publicity for the fair commenced in January 2023 and included a mailing to parents of Leeds young people in years 10 - 13 and the NEET cohort. A series of sessions have been offered to secondary schools and colleges to help prepare students to get the most from the event. For further information please visit: [Leeds Apprenticeship Recruitment Fair](#)
25. **A Celebration of Learning Festival** took place on the 16th February 2023 at the Carriageworks, for adult learners (and their children), to recognise everything they have been through during the last 2 years, including personal achievements and home-schooling.

Connecting Communities to Health and Care Careers

26. **Connecting Communities to Health and Care Careers** focuses on narrowing inequalities, taking the strengths and limitations of the Lincoln Green Employability Project, expanded to a one system approach across the sector, adapting recruitment methods and building on the good practice models in the system.
27. The programme aims to engage with, recruit and develop a diverse workforce from disadvantaged or underrepresented communities in Leeds, to improve access to long term career opportunities, work experience, volunteering, education and training in the sector.
28. Since September 2022, 169 people have attended the assessment sessions. 41 have achieved a qualification and 35 people have been supported into work. 38 people are being supported to improve functional skills to achieve the required level to move into employment within the sector.
29. For further information and please visit: [Leeds Health and Care](#)

Planned Events

30. **Reducing Re-Offending**, in partnership with West Yorkshire Combined Authority is planned for spring 2023, to support the children of current serving prisoners at HMP Wealstun, aiming to raise employment and education aspiration levels of the children attending. A Construction Event (w/c 23rd January 2023) will be held at HMP Leeds aiming to encourage employers to engage in recruiting prison leavers and to increase the number of prison leavers offered employment in the construction industry.

31. **SEND Next Choices**, getting ready for adult life event will take place on Thursday 29th June 2023 at Leeds First Direct Arena. Young people who have special educational needs and disabilities will be able to attend with their teachers, parents and carers and find out about jobs, training, apprenticeships, college courses, voluntary work, leisure activities, finances, support agencies and benefits available in Leeds. For further information and to book please visit: [Getting Ready for Adult Life](#)
32. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
33. Employment and Skills and Leeds City College have partnered to create a questionnaire, which will help to shape activities and information sessions to benefit the local communities, focusing on employment and skills. For further information please visit: [Community Activity Survey 2023](#)

Update from Key Services

LEEDS 2023

34. The LEEDS 2023 year of Culture was launched at “The Awakening” Event held at Headingley Stadium on 7th January 2023, attracting national and worldwide media attention. The programme for the first season of the year has been announced, with seasons 2 and 3 to be announced later in the year: <https://leeds2023.co.uk/whats-on>

Projects in Communities

35. The signature event **MY LEEDS 2023**, funded by the Paul Hamlyn Foundation, involves the appointment of a Neighbourhood Host for each ward. The Neighbourhood Hosts are participating in a paid training scheme during which they will:
 - Develop their skills in community engagement & event management
 - Design and deliver a community grants scheme
 - Collaborate with their community and co-create activity across the summer
 - Acts as a community ambassador, creating opportunities for people to engage
36. Neighbourhood Hosts are currently working for 4 hours a week, which includes their time spent in training. The Neighbourhood Host Scheme has been designed to increase the capacity for hyper-local community engagement in each of the wards and to create opportunities for people across the city to participate in activity as part of the Year of Culture.
37. Each host is supported by an Anchor Organisation, an organisation based in their ward/a nearby ward, providing mentoring and guidance along the way. Elected Members are invited to support the Neighbourhood Hosts and their community by:
 - Sharing with the Neighbourhood Host their knowledge of the ward and experience of engaging with communities
 - Sharing possible opportunities for engagement with Elected Members
 - Making introductions, where appropriate, to members of the community who could further support activity

38. The Neighbourhood Hosts and anchor organisations for the wards in the Outer North West Community Committee area are:

- Adel and Wharfedale: Nicola Brown, supported by OPAL
- Guiseley and Rawdon: Lucy May Phillips, supported by AVSED and Season Well
- Horsforth: Kezia Roberts, supported by Horsforth Community Asset Project
- Otley and Yeadon: Abigail James, supported by Otley Courthouse

39. The **Community Grants Scheme** was launched in early February. Designed collaboratively by the Neighbourhood Hosts, the Community Grants Scheme will support participation in one of the 33 My Leeds activities being produced across the summer.

40. Residents are invited to apply for a community grant via the LEEDS 2023 website. All grant proposals will be considered by a panel of Neighbourhood Hosts and funds allocated accordingly. The grants are open to anyone over 18 with a UK bank account and LEEDS 2023 are hoping to receive a high number of applications from a diverse range of people and organisations. Elected Members' support in sharing the opportunity across their wards would be greatly appreciated.

41. Across season one, LEEDS 2023 are encouraging communities and schools to take part in **Waking the Artist**, a city-wide exhibition of art by people of Leeds. Community groups are invited to take part by making art and creating a display in their local library, community space or window.

42. Communities can lead their own art-making workshops, or are able to book a free facilitator or resource pack to support their engagement. Display labels and more information is available at: <https://leeds2023.co.uk/take-part/waking-the-artist>

Opportunities for Schools

43. Every child and young person of school age in Leeds is getting the chance to take part in the Year of Culture. LEEDS 2023's **Creative Learning Programme** features free activities for learners in all key stages, including classroom resources, facilitated workshops, participatory activities and opportunities for learning outside the classroom.

44. With links to the curriculum, the programme supports teaching across a variety of subject areas and helps learners develop their creativity. Learning resources for schools can be found on the LEEDS 2023 website <https://leeds2023.co.uk/creative-learning>

45. Over 1500 learners and 20 schools engaged through the ballot for The Awakening, including participation in the Leeds Artists Show. Spring term will see over 2300 pupils across 40 schools take part in facilitated workshops, including an interschool slam poetry competition, Common Wealth Theatre, and Leeds Young Film.

46. The following schools have either participated in an activity or are already booked onto an activity in the spring term:

- Pool-in-Wharfedale C of E Primary, Leeds Cultural Heritage
- Ralph Thoresby School, Authors Abroad
- Benton Park School, Authors Abroad
- Rawdon St Peter's, Leeds Artist Show
- St Oswald's C of E Primary, Leeds Cultural Heritage
- Horsforth School, Authors Abroad
- St Margaret's C of E Primary, Leeds Cultural Heritage

47. In addition, LEEDS 2023 are encouraging and enabling schools to take part in **The Wild Escape** in partnership with Leeds Museums & Galleries, which will see children across the city engage with museum collections, learn about conservation and create their own art.

Corporate Considerations

Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

5. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

7. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

8. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

9. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer North West Community Committee

FACEBOOK Highlights

28th October 2022 – 22nd February 2023

Appendix 1

Outer North West Community Committee

Since 28th October 2022, the Outer North West Community Committee Facebook page has gained: **3 new page 'likes'** (and currently has) **917 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 28th October 2022 is:
The Guiseley & Rawdon Forum post advertising the meeting which took place on 16th February 2023. The post reached a total of 1,961 people and 65 people engaged with the post.

The following below are screenshots of the most popular posts since the 28th October 2022. Alongside them are the figures for how many people were 'reached' and how many people 'engaged' with the post.

Most popular:

“The Guiseley & Rawdon Forum”. This post has reached **1,961** users and **65** people have engaged with the post.



The Forum

Updates from West
Yorkshire Police

Meet your Leeds203
neighbourhood host

Guiseley and Rawdon Forum
Thursday 16 February (7pm)

Greenacre Hall
55 New Rd Side, Rawdon, Leeds
LS19 6DD

Keep up to date with the Outer North West Community Committee



0113 378 5808 |  LccOuterNorthWest
CommunityCommitteefunding@leeds.gov.uk

2nd most popular:

“The Leeds Year of Culture 2023” post, which reached **115** users and **5** users engaged with the post.



LEEDS
YEAR OF CULTURE **2023**
Supported by Leeds City Council

My LEEDS Summer Apply for a grant!

Guiseley
and Rawdon
is celebrating
and **YOU** are
invited to
take part!

Deadline:
Mon 6 Mar, 9am



There will be a community event happening in your ward this summer, and you can apply for a small grant to be part of it. From foodies to dancers, storytellers to crafters, head over to the website to discover when your event is happening and how you could be involved:



[leeds2023.co.uk/
take-part/community-grants](https://leeds2023.co.uk/take-part/community-grants)

Alternatively, contact your Neighbourhood Host, Lucy May:
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Leeds City Council Outer North West Community Committee



Published by Jonny Lcc · 15 December 2022 ·

Leeds City Council’s 2023/24 budget consultation is now open to participate in.

Share your thoughts on how the council plans to use its budget, as well letting us know how the increased cost of living has impacted you.

The survey will only take 5 to 10 minutes to complete, and your views will be shared with councillors before any decisions are made. The consultation closes on Wednesday 11 January.

To have your say, visit: <http://bit.ly/3j5xNKB>



**Leeds City Council's
2023/24 budget
consultation is live**

**Visit
leeds.gov.uk/budget
to have your say**





Report of the City Solicitor

Report to: Outer North West Community Committee], [Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon]

Report author: Debbie Oldham, Governance Officer, 0113 3788656

Date: 6th March 2023

For decision

Dates, Times and Venues of Community Committee Meetings 2023/2024

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice.

5. The proposed meeting schedule for 2023/24 is as follows:

- **Monday 19 June 2023 at 1.30pm**
- **Monday 18 September 2023 at 1.30pm**
- **Monday 4 December 2023 at 1.30pm**
- **Monday 11 March 2024 at 1.30pm**

Meeting Days, Times and Venues

6. Currently, the Committee meets on a Monday at 1.30pm and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2023/24.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2023/24 municipal year (as detailed above).

Background information

- Not applicable

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Greenacre Hall - 55 New Rd Side, Rawdon, Leeds LS19 6DD



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